



The City of Huron, Ohio  
417 Main St.  
Huron, OH 44839  
[www.cityofhuron.org](http://www.cityofhuron.org)  
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Agenda for the regular session of City Council  
February 14, 2012 at 6:30p.m.

- I. Call to order Moment of Silence followed by the Pledge of Allegiance to the Flag
- II. Roll Call of City Council
- III. Approval of Minutes Regular meeting of January 24, 2012
- IV. Audience Comments Citizens may address their concerns to City Council. Please state your name and address for the recorded journal.
- V. Old Business
  - Resolution 2012-6 A resolution in support of the creation of a new advertising sponsorship program by the Huron Parks and Recreation Department. (Tabled on January 24, 2012)
- VI. New Business
  - Ordinance 2012-2 Appropriations
  - Resolution 2012-11 Transfers
  - Resolution 2012-12 A resolution authorizing an annual agreement between the City, Township and Huron City Schools relating to the Huron Joint Recreation District (HJRDC)
  - Resolution 2012-13 A resolution in support of the Erie County Board of Developmental Disabilities submission of an application to the Department of Development-Local Government Innovation Fund Program.
  - Resolution 2012-14 A resolution authorizing the acceptance of a Service Order/Change Order No. 1 proposal from Vasu Communications, Inc. pertaining to the 2011 Security Camera Installation Project.
- VII. City Manager's Discussion
- VIII. Mayor's Discussion
- IX. For the Good of the Order
- X. Executive Session
- XI. Adjournment



**TO:** Mayor Schaffter and City Council  
**FROM:** Andrew D. White, City Manager  
**RE:** Resolution 2012-6  
**DATE:** February 10, 2012

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**Subject Matter/Background**

This resolution supports the creation of a business sponsorship program by the Huron Parks and Recreation Department through the sale of advertising signage to be placed on the ball field fencing at Fabens Park. The matter was discussed during the fall budget discussions and a recommendation was made by the Huron Joint Recreation Board to support its authorization.

The HJRD also suggested the city make contact with the Huron Baseball Program to discuss potential impacts to local advertising dollars. The city has attempted to meet with President Mike Everman since early December but he has been unable to meet with the division. Because this project had been discussed for several weeks and was pending consideration at an upcoming Council Meeting, the Parks Manager attended a recent baseball program meeting to present the concept. As a result, email correspondence regarding the concept has been sent to several council members (see attached copy) expressing concern over the program.

Recreation Manager Brian Croucher followed the proper protocol with the submission of a legislative request to Administration and provided the following explanation in his recommendation:

The Parks and Recreation department would like to offer a new "sponsorship" program for local businesses. This program would allow local businesses to purchase advertising space on the ball field fencing at Fabens Park. The advertising will be placed on 3' x 8' banners and displayed for six months (May - October) each year. The sponsorship program is a three year commitment. I have attached an overview of the program; including sample pictures, sponsorship benefits, estimated costs and possible revenue for our department. This information was presented to the Huron Joint Recreational Board for review at the December 6<sup>th</sup>, 2011 board meeting. The HJRD Board passed a motion supporting the program and recommended that we submit a formal proposal to City Council. We are requesting that City Council please review and consider this proposal as a new revenue source for our department. If approved, we would like to begin this program in February 1<sup>st</sup>, 2012. If this sponsorship program is approved, the financial aspect will be covered within the Recreation (209) operating budget. The revenue will go into Recreation (209-0011-41921) and the expenses will be covered through Recreation (209-3500-54045).

**As you will recall, this Resolution was introduced and tabled at the January 24, 2012 Council meeting in order for Parks and Recreation to attempt to schedule another meeting with the Huron Baseball Program officials.**

**On Thursday, February 9<sup>th</sup> the Parks and Recreation staff met with Mike Everman (HBSP President) and a member of his board to discuss the program. Mr. Everman supported the concept for this program; however, he did note the HBSP board does have some concerns over potential competition for sponsorship dollars. Our department understands the importance of sponsorships and appreciates the concerns of the HBSP board. Mr. Everman and the Parks and Recreation staff agreed to continue to communicate and discuss this program if it is approved by City Council.**

**Financial Review**

A breakdown of the signage fees is included along with revenue projections; all receipted funds would be recycled back into the fields and maintenance operations. This is in line with established goals and objectives of the department in exploring revenue options to maintain operations and service delivery.

**Legal Review**

The matter has been reviewed, follows normal legislative procedure and is properly before you.

**Recommendation**

If Council is in support of the request, a motion to adopt Resolution No. 2012-6 is in order.

**RESOLUTION NO. 2012-6**

**A RESOLUTION IN SUPPORT OF A BUSINESS SPONSORSHIP PROGRAM THROUGH THE HURON PARKS AND RECREATION DEPARTMENT FOR THE SALE OF ADVERTISING SIGNAGE ON THE BALL FIELD FENCING AT FABENS PARK.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON AS FOLLOWS:**

**SECTION 1.** That the Council of the City of Huron recognizes and supports the implementation of a business sponsorship program operated by the Huron Parks and Recreation Department for the sale and placement of advertising signage on the ball field fencing at Fabens Park in an effort to generate new revenue sources for the department.

**SECTION 2.** That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code

**SECTION 3.** That this Resolution shall go into effect and be in full force and effect immediately upon its passage.

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Rick Schaffter, Mayor

ATTEST: \_\_\_\_\_  
Clerk of Council

ADOPTED: \_\_\_\_\_



**TO:** Mayor Schaffter and City Council  
**FROM:** Andrew D. White, City Manager  
**RE:** Ordinance 2012-2  
**DATE:** February 10, 2012

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**Subject Matter/Background**

This ordinance requests Council authorization for changes to the annual budget appropriations. A breakdown is attached to the ordinance as Exhibit "A" and reviews the specific programs and line items affected by this action.

**Financial Review**

A total of \$3,546.00 in unanticipated revenue and \$13,374.36 in new expenditures is requested with this ordinance.

Revenue

The only revenue change requested \$3,546.00 is for the insurance reimbursement for damage to a guardrail.

Expense

The increase of \$13,374.36 represents the offsetting expenditure for the repair of the damaged guardrail in the amount of \$3,546.00 and the increase expenditure of \$9,828.36 is the 2012 yearly cost of the five year lease on the mini bobcat excavator approved with Ordinance 2011-89.

**Legal Review**

The matter has been reviewed, follows normal legislative procedure and is properly before you.

**Recommendation**

The Council should consider a motion to adopt the ordinance as presented in order to maintain budgetary compliance.

**ORDINANCE NO. 2012-2**

**AN ORDINANCE AMENDING ORDINANCE NO. 2011-40, ADOPTED DECEMBER 13, 2011 RELATING TO EXHIBIT "A" APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2012**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:**

**SECTION 1.** Exhibit "A" of Ordinance No. 2011-40 adopted on the 13<sup>th</sup> day of December, 2011; relating to appropriations is hereby amended as to each fund as set forth in Exhibit "A" attached hereto and made a part hereof.

**SECTION 2.** The Director of Finance and the City Manager are hereby authorized to expend the funds herein appropriated for the purpose of paying the operating expenses of the City for the fiscal year ending December 31, 2012 and to make the necessary entries on the accounting records of the City to reflect the appropriations and expenditures herein authorized.

**SECTION 3.** That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

**SECTION 4.** In accordance with Section 3.07 of the Charter of the City of Huron, Ohio, this Ordinance shall take effect immediately upon its adoption.

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Rick Schaffter, Mayor

ATTEST: \_\_\_\_\_  
Clerk of Council

ADOPTED: \_\_\_\_\_.

Exhibit A

BUDGET APPROPRIATION ADJUSTMENTS

RECAP SHEET

FUND	ACCOUNT #	DESCRIPTION	INCREASE (DECREASE)	REASON FOR ADJUSTMENT
STREET FUND	212-0013-41922	REIMB INSURANCE	3,546.00	INCR REVENUE INS REIMB/GAURDRAIL
TOTAL			3,546.00	
TOTAL REVENUE			3,546.00	
STREET FUND	212-6200-53324	CONSULTANT SPEC SERV	3,546.00	INCR EXPENSE REPAIR GUARDRAIL
TOTAL			3,546.00	
WATER CAPITAL PROJECTS FUND	603-9501-55968	MINI BOBCAT EXCAVATOR	9,828.36	INCREASED EXPENSE/2012 LEASE PYM
TOTAL			9,828.36	
TOTAL EXPENSE			13,374.36	



**TO:** Mayor Schaffter and City Council  
**FROM:** Andrew D. White, City Manager  
**RE:** Resolution 2012-11  
**DATE:** February 10, 2012

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**Subject Matter/Background**

This resolution authorizes previously budgeted transfers for execution.

**Financial Review**

This resolution authorizes previously budgeted transfers between funds in accordance with state audit requirements.

**Legal Review**

The matter has been reviewed, follows normal legislative procedure and is properly before you.

**Recommendation**

If the Council is in support of the request, a motion to adopt Resolution No. 2012-11 is in order.

**RESOLUTION NO. 2012-11**

**A RESOLUTION AUTHORIZING AND DIRECTING CERTAIN TRANSFERS AMONG THE VARIOUS FUNDS OF THE CITY**

**WHEREAS**, Council has established various Funds for the financial operation of the City, and through the current fiscal year certain Funds have been determined to have insufficient funds and certain Funds have been determined to have excess funds; and

**WHEREAS**, Council has determined there should be various transfers between and among the Funds to assure all Funds of the City are in proper balance;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:**

**SECTION 1.** That, to properly balance the various Funds of the City, the Finance Director shall be, and she hereby is, authorized and directed to make the transfers between and among those certain Funds of the City, in the amounts as set forth in Exhibit "A" attached hereto and made a part hereof.

**SECTION 2.** That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

**SECTION 3.** That this Resolution shall be in full force and effect from and immediately following its adoption.

\_\_\_\_\_  
Rick Schaffter, Mayor

ATTEST: \_\_\_\_\_  
Clerk of Council

ADOPTED: \_\_\_\_\_

**BUDGETED TRANSFERS 2012**

Exhibit "A"

**COUNCIL APPROVAL FORM**

DATE 2/14/2012				
Resolution 2012-11			INCREASE	
ACCOUNT #	DESCRIPTION	(DECREASE)	REASON FOR ADJUSTMENT	
110-9000-58034	TRANSFER TO EMPLOYEE BENEFIT -PD	15000.00	CONFIRM PER O.R.C.5705.14	
298-0012-42010	TRANSFER FROM POLICE GEN FD	15000.00	CONFIRM PER O.R.C.5705.14	
110-9000-58040	TRANSFER TO CAPITAL IMPROVE	100000.00	CONFIRM PER O.R.C.5705.14	
401-0012-41940	TRANSFER FROM GENERAL FUND	100000.00	CONFIRM PER O.R.C.5705.14	
110-9000-58045	TRANSFER TO PARKS	75000.00	CONFIRM PER O.R.C.5705.14	
208-0012-41950	TRANSFER FROM GENERAL FUND	75000.00	CONFIRM PER O.R.C.5705.14	
110-9000-58046	TRANSFER TO RECREATION	25000.00	CONFIRM PER O.R.C.5705.14	
209-0012-41950	TRANSFER FROM GENERAL FUND	25000.00	CONFIRM PER O.R.C.5705.14	
110-9000-58050	TRANSFER TO EMPLOYEE BENEFIT	25000.00	CONFIRM PER O.R.C.5705.14	
298-0012-41946	TRANSFER FROM GENERAL FUND	25000.00	CONFIRM PER O.R.C.5705.14	
110-9000-58060	TRANSFER TO COMPUTER REPAIR	15000.00	CONFIRM PER O.R.C.5705.14	
701-0012-41960	TRANSFER FROM GENERAL FUND	15000.00	CONFIRM PER O.R.C.5705.14	
110-9000-58231	TRANSFER TO CAPITAL IMPROVE INC TX	25697.93	CONFIRM PER O.R.C.5705.14	
401-0012-41945	TRANSFER FROM GENERAL FUND INC TX	25697.93	CONFIRM PER O.R.C.5705.14	
110-9000-58047	TRANSFER TO RECREATION BED TAX	1770.42	CONFIRM PER O.R.C.5705.14	
209-0012-41951	TRANSFER FROM GENERAL FUND BED TX	1770.42	CONFIRM PER O.R.C.5705.14	
604-9000-58037	TRANSFER TO POLICE PENSION	2700.00	CONFIRM PER O.R.C.5705.14	
275-0012-41940	TRANSFER FROM WATER FUND	2700.00	CONFIRM PER O.R.C.5705.14	
604-9000-58060	TRANSFER TO EMPLOYEE BENEFIT-WATER	15000.00	CONFIRM PER O.R.C.5705.14	
299-0012-41960	TRANSFER FROM WATER FUND	15000.00	CONFIRM PER O.R.C.5705.14	
604-9000-58063	TRANSFER TO COMPUTER REPAIR	20000.00	CONFIRM PER O.R.C.5705.14	
701-0012-41963	TRANSFER FROM WATER FUND	20000.00	CONFIRM PER O.R.C.5705.14	
604-9000-58454	TRANSFER TO ENT BOND RETIRE INTE	50000.00	CONFIRM PER O.R.C.5705.14	
602-0012-41955	TRANSFER FROM WATER FUND	50000.00	CONFIRM PER O.R.C.5705.14	
604-9000-58456	TRANSFER TO ENT BOND RETIRE PRINC	50000.00	CONFIRM PER O.R.C.5705.14	
602-0012-41954	TRANSFER FROM WATER FUND	50000.00	CONFIRM PER O.R.C.5705.14	
604-9000-58500	TRANSFER TO WATER CAP PROJECTS	50000.00	CONFIRM PER O.R.C.5705.14	
603-0012-41960	TRANSFER FROM WATER FUND	50000.00	CONFIRM PER O.R.C.5705.14	



**TO:** Mayor Schaffter and City Council  
**FROM:** Andrew D. White, City Manager  
**RE:** Resolution 2012-12  
**DATE:** February 10, 2012

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**Subject Matter/Background**

This resolution authorizes the annual three way agreement between the City/Huron Township/Huron City Schools relating to the Huron Joint Recreation District.

Recreation Manager Brian Croucher followed the proper protocol with the submission of a legislative request to Administration and provided the following breakdown of the allocations of funds:

The contributions from the parties for the year 2012 shall be as follows:

City of Huron:	\$115,000.00	
	\$75,000.00	Account 208-0012-41950
	\$25,000.00	Account 209-0012-41950
	\$15,000.00	Account 209-0012-41951
Huron Township:	\$44,222.54	Account 209-0005-41425
Huron School District:	\$11,385.00	Account 208-0005-41426

**Financial Review**

No financial review is needed; all contributions have been included in the 2012 budget.

**Legal Review**

The matter has been reviewed, follows normal legislative procedure and is properly before you.

**Recommendation**

If the Council is in support of the request, a motion to adopt Resolution No. 2012-12 is in order.

**RESOLUTION NO. 2012-12**

**A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT CONFIRMING THE JOINT ACQUISITION, OPERATION AND/OR MAINTENANCE OF RECREATIONAL FACILITIES AND AN AGREEMENT FOR THE OPERATION AND MAINTENANCE OF SUCH FACILITIES AND PROGRAMS ESTABLISHED BY THE HURON JOINT RECREATION PROGRAM**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:**

**SECTION 1.** That the City Manager be, and he hereby is, authorized and directed to enter into an Agreement Confirming the Joint Acquisition, Operation and/or Maintenance of Recreational Facilities and an Agreement For the Operation and Maintenance of such Facilities and Programs Established by the Huron Joint Recreation District, which agreements shall be substantially in the form of Exhibits "A" and "B", respectively, attached hereto and made a part hereof.

**SECTION 2.** That it is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution and the subject matters set forth herein were adopted in open meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in compliance with all legal requirements, including O.R.C. § 121.22 and the Codified Ordinances of the City of Huron.

**SECTION 3.** That this Resolution shall go into effect and be in full force and effect from and after the earliest date allowed by law.

\_\_\_\_\_  
Rick Schaffter, Mayor

ATTEST: \_\_\_\_\_  
Clerk of Council

ADOPTED: \_\_\_\_\_

**AN AGREEMENT CONFIRMING THE JOINT ACQUISITION, OPERATION AND/OR MAINTENANCE OF RECREATIONAL FACILITIES AND TO ESTABLISH THE HURON JOINT RECREATION DISTRICT**

**THIS AGREEMENT** is hereby made and executed by and between the City of Huron, Ohio, a municipal corporation of Erie County, Ohio, [City], the Board of Trustees of Huron Township, Erie County, Ohio a political subdivision of the State of Ohio, [Township] and the Board of Education of Huron School District, Erie County, Ohio, a political subdivision of the State of Ohio, [School]”, to be effective as of the 1<sup>st</sup> day of January, 2012.

**WHEREAS**, the parties have heretofore created and funded the Huron Joint Recreation Study Committee;

**WHEREAS**, the parties now desire to continue and confirm a joint recreation district pursuant to the O.R.C. § 755.14(C), to be known as the “Huron Joint Recreation District” [the District], which district will acquire and/or lease property to equip, operate and maintain such parks, playgrounds, playfields, gymnasiums, public baths, swimming pools and indoor recreation centers as determined by the Board of Trustees of the District to be necessary or conducive to the public welfare; and

**WHEREAS**, the parties entered into agreements similar to this Agreement and now wish to renew and modify those agreements as set forth below;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained and pursuant to O.R.C. § 755.16(A), the parties hereto agree as follows:

1. They and each of them will, or have, by appropriate Resolution, establish(ed) the Huron Joint Recreation District, consisting of all the territory of the City, Township and School, governed by the Huron Joint Recreation District Board of Trustees, consisting of nine (9) trustees residing in the District, three (3) of whom shall be appointed by each, the City, Township and School, with one (1) of each of the three (3) being an elected or appointed official of the appointing entity and with two (2) of each of the three (3) being other than elected or appointed officials of the appointing entity.
2. This Agreement shall be deemed to be in full force and effect on and after it has been executed by all Parties.
3. The contributions from the parties for the year 2012 shall be as follows: the City, One Hundred Fifteen Thousand Dollars [\$115,000]; the Township, Forty-Four Thousand, Two Hundred Twenty-Two Dollars and Fifty-Four Cents. [\$44,222.54]; and, the School, Eleven Thousand Three Hundred Eighty-five Dollars (\$11,385.00). Upon the City’s depositing at

least Fifty Thousand Dollars (\$50,000.00) of its contribution to the appropriate account or fund, the remaining parties shall make their contributions by the end of the quarter following the City's deposit. The remainder of the City's contribution shall be due before the end of the fiscal year. Funds thus deposited shall be used exclusively for operational and maintenance expenses for the District, including wages and fringe benefits. The City shall account for all funds deposited by the parties and shall make reports semi-annually to the Township and School for all income, expense and remaining balance of funds deposited hereunder. Any capital improvements shall be the responsibility of the party holding title to the facility at which any such improvements are to be made.

4. The District shall enter into an Agreement with the City of Huron for the maintenance of the District's recreational facilities and the establishment and management of recreational programs for the District, which Agreement shall be in the form of "Exhibit B" attached hereto and incorporated by reference.
5. The term of this Agreement shall be for one (1) year, and this Agreement may be amended from time to time in a writing signed by all parties with the appropriate approval of the entities' legislative authority.
6. The parties hereby ratify and affirm each and every act undertaken by the District pursuant to their original and subsequent agreement provided; however, this Agreement shall supersede and take the place of the parties' former agreement of similar import.

IN WITNESS WHEREOF, the parties have executed this Agreement, pursuant to their respective, appropriate, contracting authority procedures as below listed on the date indicated below.

**CITY OF HURON, ERIE COUNTY, OHIO**

**APPROVED AS TO FORM**

By \_\_\_\_\_  
City Manager

Law Director  
City of Huron

By \_\_\_\_\_  
Laura E. Alkire  
Law Director

Dated: \_\_\_\_\_, 2012

Resolution No. 2012-\_\_\_\_  
Passed: \_\_\_\_\_, 2012

**BOARD OF TRUSTEES OF HURON TOWNSHIP, ERIE COUNTY, OHIO**

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

**APPROVED AS TO FORM**

Kevin J. Baxter  
Erie County Prosecutor

By \_\_\_\_\_  
Sandy Rubino  
Assistant Prosecutor -- Erie County

Dated: \_\_\_\_\_, 2012

Resolution No. \_\_\_\_\_

Passed: \_\_\_\_\_, 2012

**BOARD OF EDUCATION OF HURON SCHOOL DISTRICT, ERIE COUNTY, OHIO**

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

Dated: \_\_\_\_\_, 2012

Resolution No. \_\_\_\_\_

Passed: \_\_\_\_\_, 2012

**AGREEMENT PROVIDING FOR THE MAINTENANCE OF RECREATIONAL FACILITIES AND MANAGEMENT OF RECREATIONAL PROGRAMS FOR THE HURON JOINT RECREATION DISTRICT**

**THIS AGREEMENT** is hereby made and concluded by and between the City of Huron, Ohio, a municipal corporation of Erie County, Ohio [City], and the Huron Joint Recreation District, a statutory joint recreation district of Erie County, Ohio [the District], to be effective as of the date of the last party's execution hereof as follows:

**WHEREAS**, the District is a statutory joint recreation district formed in 1995 by the City, the Board of Trustees of Huron Township, Erie County, Ohio and the Board of Education of Huron City School District, Erie County, Ohio under the authority of O.R.C. §755.16;

**WHEREAS**, the District was created to enhance the recreational opportunities for the inhabitants of the City, Huron Township and the Huron City School District by the combining of resources of the creating entities; and

**WHEREAS**, the District wishes to continue to engage the services of the City, especially its Parks and Recreation Department, to provide for the management of recreational programs to be conducted at such facilities to the benefit of the creating entities' respective citizenry;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. Any funds already on deposit or hereafter deposited or paid into the City's Park and Recreation Fund as set forth in the parties' Agreement establishing a Joint Recreation District shall be separately identified in such Fund, and expenditures of such moneys in furtherance of this Agreement shall be separately recorded and tracked. Each year, the City's Parks and Recreation Department shall establish a budget for funds deposited or paid by the parties, and each party shall be provided with a copy of such budget. Each party shall review such proposed budget.

2. The City shall participate in the creation of recreational programs to be conducted at the facilities operated and maintained by the District and shall manage such programs as the District shall establish; provided, however, the Director of the City's Department of Parks and Recreation shall have the right to decline to manage a recreational program created by the District without the consent and agreement of the City.

3. Included as a common expense to be paid from such fund shall be the cost of such insurance as the City shall deem appropriate with regard to the facilities and programs covered by this Agreement.

4. This Agreement shall supersede and take the place of the parties' agreement of similar import as the same previously existed.

**IN WITNESS WHEREOF**, the parties hereto execute this Agreement, pursuant to their respective, appropriate contracting authority procedures as below indicated, on the date indicated below.

**CITY OF HURON, ERIE COUNTY, OHIO**

By \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

Resolution No. 2012-\_\_

Adopted: \_\_\_\_\_, 2012

**HURON JOINT RECREATIONAL DISTRICT**

By: \_\_\_\_\_  
Huron Joint Recreation District Chairperson



**TO:** Mayor Schaffter and City Council  
**FROM:** Andrew D. White, City Manager  
**RE:** Resolution 2012-13  
**DATE:** February 10, 2012

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**Subject Matter/Background**

This resolution demonstrates support from the City of Huron for the submission of an application by the Erie County Board of Developmental Disabilities to the Department of Development-Local Government Innovation Fund Program for the purpose of funding to establish a county wide transportation program.

The City of Huron was contacted by Lisa Guliano Superintendent of the Erie County Board of Developmental Disabilities who explained their desire to submit the application for funding to establish a county wide transportation program. She further explained that the City of Sandusky and Vermilion were supporting this application and inquired if the City of Huron would consider partnering as well.

There is no financial obligation associated with the partnership/support.

**Financial Review**

No financial review is required.

**Legal Review**

No legal review is required.

**Recommendation**

If the Council is in support of the request, a motion to adopt Resolution No. 2012-13 is in order.

**RESOLUTION NO. 2012-13**

**A RESOLUTION IN SUPPORT OF THE ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES FOR SUBMISSION OF AN APPLICATION TO THE OHIO DEPARTMENT OF DEVELOPMENT - LOCAL GOVERNMENT INNOVATION FUND PROGRAM**

**WHEREAS**, the Local Government Innovation Fund was established in HB 153 to provide direct financial resources for planning and short-term financing to implement planned projects; and

**WHEREAS**, funds are to be awarded to projects that promote efficiency, shared services, coproduction and mergers among local governments;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Huron strongly endorses the submission of an application by the Erie County Board of Developmental Disabilities for potential funding through the Ohio Department of Development to establish a county wide transportation program.

**SECTION 1.** That Huron City Council supports the submission of an application by the Erie County Board of Developmental Disabilities to the Ohio Department of Development- Local Government Innovation Fund Program for the purpose of funding to establish a county wide transportation program.

**SECTION 2.** That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

**SECTION 3.** That this Resolution shall be in full force immediately following its adoption.

\_\_\_\_\_  
Rick Schaffter, Mayor

ATTEST: \_\_\_\_\_  
Clerk of Council

ADOPTED: \_\_\_\_\_



**TO:** Mayor Schaffter and City Council  
**FROM:** Andrew D. White, City Manager  
**RE:** Resolution 2012-14  
**DATE:** February 10, 2012

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**Subject Matter/Background**

Upon authorization of Resolution 2011-61 as adopted by council on June 28, 2011 the administration commenced work on the 2011 Security Camera Project. This resolution amends Resolution 2011-61 adopted June 28, 2011 which authorized the acceptance of the bid and subsequent agreement with Vasu Communications Inc., in the amount of \$41,274.99. The installation project is on-going at this time and Vasu has submitted a Service Order proposal representing additions and deletions necessary for implementation to the original proposal in the additional amount of \$3,682.22.

Sergeant Zappa, the City's IT Manager has served as the city's liaison with Vasu Communications. The Administration joins Sgt. Zappa in a recommendation to authorize the change order for the following purposes. The first six lines of the change order reflect a change in part numbers for the Microwave radios which connects the city network to the Boat Basin and Boat Ramp. The price of the units was also cheaper at the time of purchase than when quoted.

The next lines regarding the Desktop switches and Cisco Routers were changed to accommodate the cameras that were added/deleted from the project. The new cameras work on POE (Power over Ethernet). This a way to supply power to the cameras over the network connection which eliminates the requirement of 120v AC. Four cameras were added/deleted to the Boat Basin and Boat Ramp. They were upgraded to megapixel cameras for better resolution and coverage. One camera was added to the project (Huron Police Lobby) as this was neglected in the original bid specs.

The remaining items were already authorized by purchase order and involve the necessary upgrade of the camera server. The existing server is currently utilizing an obsolete operating system. Due to the fact that technical support will no longer be available for the operating system as it currently exists, it is recommended that the city upgrade to a new operating system. This upgrade will further necessitate the purchase of new controller boards for the server. Finally, upgraded hard drives will now extend the amount of video storage to two and a half months of footage prior to overwriting the data.

**Financial Review**

As stated above a portion of the \$3,682.22 change order was encumbered in the computer fund as will the remaining balance therefore no appropriation is needed as the funds are available in the current 2012 budget.

**Legal Review**

The matter has been reviewed, follows normal legislative procedure and is properly before you.

**Recommendation**

If the Council is in support of the request, a motion to adopt Resolution No. 2012-14 is in order.

**RESOLUTION NO. 2012-14**

**A RESOLUTION AMENDING RESOLUTION 2011-61 ADOPTED JUNE 28, 2011 AUTHORIZING THE CITY MANAGER TO ACCEPT A SERVICE ORDER PROPOSAL/CHANGE ORDER NO. 1 FROM VASU COMMUNICATIONS, INC. FOR ADDITIONAL MATERIALS AND LABOR PERTAINING TO THE 2011 SECURITY CAMERA INSTALLATION PROJECT IN THE AMOUNT OF THREE THOUSAND SIX HUNDRED EIGHTY TWO DOLLARS AND 22/100 (\$3,682.22)**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:**

**SECTION 1.** That the Council of the City of Huron authorizes and directs the City Manager to accept the Service Order Proposal- Change Order No. 1 from Vasu Communications, Inc., 2432 Ridgeland Drive, Avon, OH 44011 for additional materials and labor pertaining to the 2011 Security Camera Installation Project; in the amount of Three Thousand Six Hundred Eighty Two Dollars and 22/100 (\$3,682.22); which proposal shall be in substantially the form of Exhibit "A" attached hereto and made a part hereof.

**SECTION 2.** That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

**SECTION 3.** That this Resolution shall be in full force and effect from and immediately after its adoption.

\_\_\_\_\_  
Rick Schaffter, Mayor

ATTEST: \_\_\_\_\_  
Clerk of Council

ADOPTED: \_\_\_\_\_



COMMUNICATIONS INC.

2432 Ridgeland Drive

Avon, OH 44011-0236

Phone: (440) 934-5268

Fax: (440) 934-4679

Email: sales@vasucom.com

Web Site: www.vasucom.com

# Service Order

## CUSTOMER INFORMATION

HURON, CITY OF

417 MAIN ST.

HURON, OH 44839-  
(419)433-5000

## EQUIPMENT INFORMATION

Service Order: 144417  
Serial No.: 5485-NONE  
Make/Mgr:  
Model:  
Vehicle/Unit:

PO#:  
  
  
Type: OTHER

Customer No.: 5485  
Date In: 9/20/2011  
Date Done: / /  
Last Date In: / /  
Last Service Order #: 90455

## SERVICE ORDER INFORMATION

Recall: No  
Warranty: No  
Contract: T/M  
Work Requested:

Add Rpt Billing:  
Del Rpt Billing:  
S.O. Status: NONE

Work Performed:

Technician(s):

QTY.	PART NUMBER	MFG	DESCRIPTION	UNIT PRICE	EXT. AMOUNT
-1	EB-4.9E	CMI	4.9 Ghz Base 23db N Connector 54mb/s (wo#143460)	\$550.00	\$-550.00
1	TR-49-NF	TRZ	4.9 Mhz Microwave With End Connector Replaces The Eb-4.9e On Wo#143460	\$433.00	\$433.00
-2	EB-4.9I	CMI	4.9 Ghz Broadband Microwave Radio With Integrated Panel Antenna (wo#143462)	\$550.00	\$-1,100.00
2	TR-49-20F	TRZ	Hd24128 (tr-49-20f) Integrated Wireless 4.9 Ghz Ap/plp/cpe With 20dbi Panel Antenna, Poe, Boot-cover, Mounling Kit Replaces Eb-4.9i (work Order 143462)	\$433.00	\$866.00
-2	EB-4.9I	CAR	4.9 Ghz Broadband Microwave Radio With Integrated Panel Antenna	\$550.00	\$-1,100.00
1	TR-49-20F	TRZ	Hd24128 (tr-49-20f) Integrated Wireless 4.9 Ghz Ap/plp/cpe With 20dbi Panel Antenna, Poe, Boot-cover, Mounling Kit Replaces The Eb-49i Work Order #143461)	\$433.00	\$433.00
-2	FS108NA	NGR	8 Port 10/100 Desktop Switch	\$63.00	\$-126.00



**COMMUNICATIONS INC.**  
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# Service Order

CUSTOMER INFORMATION
HURON, CITY OF
417 MAIN ST.
HURON, OH 44839- (419)433-5000

EQUIPMENT INFORMATION			
Service Order: 144417	PO#:	Customer No.:	5485
Serial No.: 5485-NONE		Date In:	9/20/2011
Make/Mfr:		Date Done:	//
Model:		Last Date In:	//
Vehicle/Unit:	Type: OTHER	Last Service Order #:	90455

SERVICE ORDER INFORMATION	
Recall: No	Add Rpt Billing:
Warranty: No	Del Rpt Billing:
Contract: T/M	S.O. Status: NONE
<u>Work Requested:</u>	
<u>Work Performed:</u>	
<u>Technician(s):</u>	

QTY.	PART NUMBER	MFG	DESCRIPTION	UNIT PRICE	EXT. AMOUNT
3	SRW208P-K9-NA -S/N PSJ15310EJR -S/N PSJ15310EKJ -S/N PSJ15310EBM	CIS	Cisco Small Business 300 Series Managed Switch Sf302-08p - Switch - Layer 3 - Managed - 8 Ports - Ethernet, Fast Ethernet - 10base-t, 100base-tx + 2x10/100/1000base-t/sfp (mini-gbic) (uplink) - 1u - Poe - External Original List Price \$ 315.62	\$189.37	\$568.12
-4	GV-HOU3512HB	SMS	Heated & Cooled Ip66 Camera Housing	\$84.44	\$-337.76
-4	SLA-550DA	SMS	1/3" Dc Varifocal Auto Iris 5~50mm F1.8 Cs-mount	\$138.00	\$-552.00
-4	SNB-2000	SMS	Network Camera, 1/3", H264 Original List Price \$ 719.00	\$467.35	\$-1,869.40
5	SNO-5080R	SMS	Network Hd Ir Bullet Camera, 1/3" 1.3 Megapixel Progressive Scan Cmos, 16:9 Hd Resolution, H.264, Mpeg-4 & Mjpeg Triple Codec, True Day Night, Video Analytics, 24 Vac/12 Vdc/poe, Ip66 Original List Price \$ 1100.00	\$660.00	\$3,300.00
4	YXPCODL	MLS	1 Year Product Maintenance Agreement. For Xprotect Corporate 4.0 Device Channel License (1 Pma Needed Per Camera. First Year Is Mandatory.)	\$60.00	\$240.00
2	FA12S48-250	WLL	Dc To Dc Power Supply 12 Volt Input And 48 Volt Output Original List Price \$ 318.75	\$159.37	\$318.75



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## EQUIPMENT INFORMATION

Service Order: 144417  
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Vehicle/Unit:

PO#:  
  
  
Type: OTHER

Customer No.: 5485  
Date In: 9/20/2011  
Date Done: //  
Last Date In: //  
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## SERVICE ORDER INFORMATION

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Warranty: No  
Contract: T/M  
Work Requested:

Add Rpt Billing:  
Del Rpt Billing:  
S.O. Status: NONE

Work Performed:

Technician(s):

QTY.	PART NUMBER	MFG	DESCRIPTION	UNIT PRICE	EXT. AMOUNT
Dc To Dc Power Supply 12 Volt Input... Original List Price \$ 318.75					
2	S508-003	TCD	Internal Mini-sas Sff-8087 To 4 X Sata 7pin Cable, 3 Ft. Long - From Controller To Four Drives.	\$29.66	\$59.32
1	6446A4	TCD	Adaptec Raid 6805e-storage Controller (raid)-8 Channel-sas-6000/sas 2.0 Low Profile-600 Mbps-raid 0,1,10, Jbod 1e-pci Express X 4	\$322.93	\$322.93
4	XPCODL	MLS	Xprotect Corporate 4.0 Device Channel License. (1 License Needed Per Camera)	\$329.00	\$1,316.00
1	TR-49-NF	TRZ	4.9 Mhz Microwave With End Connector	\$433.00	\$433.00
1	SAS3081E-R	TCD	Lsi Sas3081e-r Card Provides The Greatest Available Throughput To Internal Server Storage Arrays Through Eight Internal 3 Gb/s Ports, Driving Up To 244 Sas And Sata Devices. This Card Offers Dynamic Sas Functionality Including Dual-port Drive Redundancy And Sata Compatibility. Utilizing Sff-8087 Minisas Connectors, The Low-profile Sas3081e-r Is An Excellent Fit For 1u/2u Servers Driving Up To 4800 Mb/s Full-duplex.	\$249.00	\$249.00



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PO#:

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Make/Mfr:

Date Done: //

Model:

Last Date In: //

Vehicle/Unit:

Type: OTHER

Last Service Order #: 90455

## SERVICE ORDER INFORMATION

Recall: No  
Warranty: No  
Contract: T/M  
Work Requested:

Add Rpt Billing:  
Del Rpt Billing:  
S.O. Status: NONE

Work Performed:

Technician(s):

QTY.	PART NUMBER	MFG	DESCRIPTION	UNIT PRICE	EXT. AMOUNT
			Original List Price \$ 249.00		
2	S508-003	TCD	Internal Mini-sas Sff-8087 To 4 X Sala 7pin Cable, 3 Ft. Long - From Controller To Four Drives.	\$29.66	\$59.32
1	WIN7PRO-64BIT	MIS	Windows 7 Professional 64 Bit Oem Version	\$152.00	\$152.00
1	MP495913XFPTNF	PCT	4. 9-5. 9ghz 13 Dbi Panel Antenna/w Mnt	\$0.00	\$0.00
-2	BSP-3012	NAW	30 Watt Solar Panel, 1.8amp, 25"x16", 12volt; 10 Year Limited Manufacturer's Warranty. Replaced With New Part # S6 -30	\$357.00	\$-714.00
-1	MMO58007NF	MRD	5.8ghz 7db Fiberglass Omni Antenna	\$49.95	\$-49.95
-1	BATT4	VAS	75 Ah Stallon Battery	\$167.03	\$-167.03
5	96884M	TCD	Wd Re4-gp Wd2002fyps - Hard Drive - 2 Tb - Internal - 3.5" - Sala-300 - Buffer: 64 Mb . Enterprise Class Hard Drive.	\$241.60	\$1,208.00



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Vehicle/Unit:

Type: OTHER

Last Service Order #: 90455

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Recall: No

Add Rpt Billing:

Warranty: No

Del Rpt Billing:

Contract: T/M

S.O. Status: NONE

Work Requested:

Work Performed:

Technician(s):

QTY.	PART NUMBER	MFG	DESCRIPTION	UNIT PRICE	EXT. AMOUNT
2	43290R	TCD	Wd Re4 Wd5003abyx - Hard Drive - 500 Gb - Internal - 3.5" - Sata-300 - 7200 Rpm - Buffer: 64 Mb. Enterprise Class Hard Drive.	\$97.46	\$194.92
1	LABOR-TECH	VAS	Technical Labor Per Hour	\$95.00	\$95.00

Parts	\$3,682.22
Labor	\$0.00
Shipping	\$0.00
Sales Tax	\$0.00
Other	\$0.00
Less Trade In	\$0.00
Less Down Payment	\$0.00
Less Discount	\$0.00
Balance Due	\$3,682.22

Date Picked Up: //

BEING AUTHORIZED TO ACCEPT THESE IN GOOD FAITH